

***Official host institution logo or memo***

**Att:**  
**Name and Surname of the Erasmus+ applicant**  
**Home Institution of the Applicant**  
**Home Faculty / Department / Academy**  
**Address**  
**City**

**ACCEPTANCE LETTER for Erasmus+ Staff Visit  
within the project No. 2016-2-HR01-KA107-034767**

Dear .....,  
On behalf of the .....(*host institution that issues the invitation; Erasmus ID code or PIC number*) ....., I am pleased to invite you to visit us at our institution within the above indicated Erasmus+ project for the purpose of .....(*professional training or teaching activity*)..... in the period ..... *dates of visit; from dd/mm/yyyy – dd/mm/yyyy*.....  
On the occasion of your visit we will deal with .....*short description of planned activities*.....  
As of this invitation, we declare that we will provide support required for realization of planned activities. We, however, presume that all expenses arising from your visit will be covered from the Erasmus+ financial support that may be awarded to your by the project coordinator, the University North.  
Best regards,

*Name of the representative:*

*Position:*

*Signature:*

*Place and Date of signing:*

*Official Stamp:*