





#### **UNIVERSITY NORTH**

#### announces

# Call for Applications for the mobility of teaching and non-teaching staff under the Erasmus+ Program Key Action 1 (KA171) — International Credit Mobility between Program and Partner Countries within the Erasmus+ project No. 2024-1-HR01-KA171-HED-000239765

#### **ABOUT THE CALL**

In 2021, University North (further in the text **University North, UNIN**) was awarded a new Erasmus Charter for Higher Education (ECHE, **HR VARAZDI02**). The Charter allows University North to continue participating in the Erasmus+ program, facilitating the involvement of both teaching and non-teaching staff as well as students in individual mobility.

Within the Erasmus+ program, Key Action 1 (KA171) — International Credit Mobility (ICM) between Program and Partner Countries University North facilitates individual mobility of its staff and students to higher education institutions in Partner Countries outside the European Union, as well as incoming mobility of staff and students from Partner Country institutions with which it has signed bilateral inter-institutional agreements.

A comprehensive list of partner higher education institutions eligible for incoming and outgoing mobility under the project **2024-1-HR01-KA171-HED-000239765** is provided in the continuation of the Call text.

An inter-institutional agreement between University North and a Partner HEI is a mandatory precondition for any staff and/or student mobility. The IIA establishes the framework under which the sending and receiving institutions define opportunities for staff and, if applicable, student mobility. By signing this agreement, the Partner Country HEI commits to complying with all principles and regulations of the Erasmus+ program.

# It is essential that the Erasmus+ inter-institutional agreement is in place before the start of each mobility period.

University North (HR VARAZDI02), headquartered in Koprivnica, Croatia, at 1 Dr. Žarka Dolinara Square (hereafter referred to as "University North" or "UNIN"), announces a Call for Applications for financial support for individual incoming and outgoing teacher mobilities aimed at teaching or training at selected higher education institutions (HEIs) in partner countries. All incoming and outgoing activities supported by this Call are coordinated and administered by University North.

Under the framework of the ERASMUS+ Project 2024-1-HR01-KA171-HED-000239765, University North has been approved for cooperation with HEIs in the following partner countries and with the following HEIs:

	Charles Darwin University	
Australia	Royal Melbourne Institute of Technology - RMIT Technology	
Azerbaijan	Azerbaijan Architecture and Construction University	
Bosnia and Herzegovina	University of Mostar	
	Univerzitet u Banjoj Luci	
Brazil	Universidade Federal do Rio de Janeiro	
	Universidade do Estado do Rio de Janeiro	
Canada	York University	
Fiji	University of the South Pacific	
Georgia	Caucasus University LTD	
India	Central University of Punjab	
	South Asian Institute for Advanced Research and Development	
	Suresh Gyan Vihar University	
	Binaloud Institution of HIgher Education	
Iran	Ferdowsi University of Mashhad	
Kazakhstan	L.N. Gumilyov Eurasian National University	
Kosovo	Universiteti Nderkombetar per Biznes dhe Teknologji UBT SHPK	
	University of Prishtina "Hasan Prishtina"	
Montenegro	Javna ustanova Univerzitet Crne Gore Podgorica	
Morocco	Universite Abdelmalek Essaadi	
	Universite Mohammed V de Rabat	
Thailand	Kasetsart University	

	King Mongkut's University of Technology Thonburi	
	Prince of Songkla University	
Ukraine	Lviv Polytechnic National University	
	Odessa State Academy of Civil Engineering and Architecture	
	Odessa University of Technology STEP	
	Uzhgorodskyi Nacionalnyi Universitet	
USA	UCLA Extension	
Uzbekistan	Bukhara Branch of Tashkent Institute of Irrigation and Agricultural Mechanization Engineers (TIIAME)	
Vietnam	Ho Chi Minh City University of Technology and Education	
	Thu Dau Mot University	

The primary objectives of mobilities under this Call are to intensify international cooperation, enhance institutional capacity for international mobility, internationalize the curriculum, strengthen the social dimension of international exchanges, expand the network of international partners, and develop professional, scientific, and teaching skills with a sustainable impact on long-term cooperation activities.

All teaching and non-teaching staff members must be employed by the sending HEI throughout the entire application process and the realization of the mobility.

# The eligible period for the realization of mobility approved under this Call is until <u>31 July 2027 or until the financial grants are exhausted.</u>

# **STAFF MOBILITY**

In this project call, staff members have the opportunity to undertake a teaching or training period abroad with financial support, as outlined in the **Mobility Flow Plan**, specified in Appendix 1. <u>Within this Call, applicants can</u> <u>submit one application for one mobility activity.</u>

Extended stays are possible but will not be accompanied by financial support. Financial support for staff will cover expenses for a maximum of two extra days of travel (one preceding and one following the mobility). <u>Once</u> initiated, mobility activities cannot be interrupted.

# WHO CAN APPLY?

Internal staff members (teaching and non-teaching) of University North and Partner HEIs, along with external associate staff engaged under a valid service contract during the mobility period, are eligible to apply for the Call.

For outgoing mobility activities, individuals eligible to apply are those with Croatian citizenship or citizenship of another participating country in the Erasmus+ Program (EU member states, Iceland, Liechtenstein, Norway, North Macedonia, and Turkey), as well as individuals with refugee status, stateless individuals, or individuals with registered residence in the Republic of Croatia.

For incoming mobility activities, individuals eligible to apply are those teaching staff employed by higher education institutions in Partner countries specified in this Call, with which the University has signed a bilateral interinstitutional cooperation agreement.

Teaching staff, meaning individuals in scientific-teaching, artistic-teaching, teaching, professional, and associate positions, can apply for mobility for the purpose of teaching.

For mobility for the purpose of training, both teaching and non-teaching staff can apply.

Teaching staff can apply for combined mobility for teaching/training purposes. In the case of applying for combined mobility, the required number of hours to be conducted at the host institution is reduced to 4 hours per week. The emphasis in this case is on developing pedagogical skills and curriculum development, and this should be explained in the application.

#### Within this Call, applicants can submit one application for one mobility activity.

#### **DURATION OF MOBILITY**

Teaching activity (STA) supports teaching staff to teach at a selected partner HEI in a specific academic discipline.

For mobility for the purpose of teaching, the minimum duration of mobility is 5 days, and the maximum is 60 days.

The requirement for teaching staff applying for teaching activities is to conduct a minimum of 8 hours of teaching per week.

If the mobility lasts more than one week, the minimum number of teaching hours in an incomplete week must be proportional to the duration of that week. A week is considered as 7 calendar days. For mobility lasting more than one week, the minimum number of teaching hours per day is calculated by multiplying the number of days in the incomplete week by 8/5 (for example, for mobility lasting from Monday to Wednesday (10 days: 1 full week + 3 working days), the minimum number of hours would be calculated as follows:  $8 + (8/5 \times 3) = 12.8$  hours. So, in this case, the minimum required teaching hours for the 10-day mobility period would be 12.8 hours.)

In the case of applying for *combined mobility (STA+STT*), the required number of hours to be conducted at the host institution is reduced to **4 hours per week**.

**Training activity (STT)** supports professional development of HEI teaching and non-teaching staff in the form of scientific work or training events abroad <u>(excluding conferences)</u>.

For mobility for the purpose of training, the minimum duration of mobility is 5 days, and the maximum is 60 days.

STT may include various activities:

- Attendance of a structured course/workshop for professional development organized by a foreign higher education institution; e.g., quality assurance in higher education, implementation of the Erasmus+ program, enhancement of organizational and communication skills of employees, and anything else contributing to improving the skills, knowledge, and competencies necessary for performing tasks within the existing job position.
- Job-shadowing, i.e., observing the work of colleagues at a foreign institution while they perform their professional activities.
- Language training focused on the professional needs of participants.

If the proposed mobility dates include weekends, the same must be filled with activities in the Mobility Agreement to be eligible for funding.

# Once initiated, mobility activities cannot be interrupted.

#### FINANCIAL SUPPORT

Financial support/mobility grant may be awarded to teaching and non-teaching staff members of University North, as well as to teaching and non-teaching staff members from partner institutions whose applications have been positively evaluated and approved under this Call.

Mobility grant awarded to each selected participant comprises individual support and travel support.

**Individual support** is a contribution to costs directly linked to the subsistence of participants during mobility activities. Individual support is allocated based on the duration of the stay per participant. If necessary, individual support for covering living expenses is eligible for travel time before and after the activity, for a maximum of two travel days for participants and accompanying persons receiving support for non-green travel, and up to a maximum of six travel days in the case of support for green travel.

**Support for travel expenses (travel support)** is granted based on the distance to the mobility destination in the form of a lump sum. The distance in kilometers is calculated using the calculator published on the European Commission's website <a href="http://ec.europa.eu/programmes/erasmus-plus/tools/distance\_en.htm">http://ec.europa.eu/programmes/erasmus-plus/tools/distance\_en.htm</a>, and is based on the distance band from the official seat of the sending HEI to the official seat of the receiving HEI. The support may cover round-trip travel.

In cases when the destination place for mobility realization is different from the official place of the receiving university official seat, the participant has to submit travel tickets or any other proof of travel confirming the departure place and the arrival place.

In accordance with the principles of the Erasmus Charter for Higher Education, HEIs are encouraged to promote

environmentally friendly practices in all activities related to the Erasmus+ program. This includes encouraging the use of sustainable transportation for mobility activities. Accordingly, the use of sustainable ("green") forms of travel is additionally financed.

Mobility participants who opt for sustainable forms of travel (e.g., train, bus, carpooling, bicycle) may qualify for an additional amount of travel support. To be eligible for the supplement, sustainable forms of travel must be used for more than half of the round-trip journey.

Referential amounts (individual support + travel support) awarded as a mobility grant to each selected participant are overviewed below (according to the Erasmus+ Programme Guide 2024):

Staff	Referential amount 1-14 day / per diem	Referential amount 15-60 day / per diem
Incoming from partner country HEI to UNIN	170,00 EUR	119,00 EUR
Outgoing from UNIN to partner country HEI	190,00 EUR	133,00 EUR

# Individual support (amounts in euro per diem)

#### Travel support (amounts per participant)

Distance band	In case of green travel <sup>1</sup>	In case of standard travel
10 – 99 km	56 EUR	28 EUR
100 – 499 km	285 EUR	211 EUR
500 – 1999 km	417 EUR	309 EUR
2000 – 2999 km	535 EUR	395 EUR
3000 – 3999 km	785 EUR	580 EUR
4000 – 7999 km	1188 EUR	1188 EUR
8000 km or more	1735 EUR	1735 EUR

Applicable amounts of financial support are regulated by the Croatian National Agency and are fixed for the whole duration of the project.

**DOUBLE FUNDING:** Mobility participants (beneficiaries of Erasmus+ financial support) must not receive financial support for the same purpose (for the same mobility) from any other European Union funding program. If the participant is receiving or will receive financial support for the same purpose from another EU funding program, they are obligated to inform the Department for Science, Artistic Work and International Cooperation of University North at the email address mobilnost@unin.hr. Funding provided by the participant's home unit to increase the amount of financial support for staff, as well as regional, national, or any other type of financial

<sup>&</sup>lt;sup>1</sup> Use of sustainable means of transport for mobility — train, bus, car-pooling, bicycle

support/grant, are not considered double funding.

Staff members who apply for the Call, have their application accepted, but do not become part of the grantwinning group, may still go on exchange at their own expense (known as **zero-grant staff**). Zero-grant staff may receive regional, national, or other types of support, and all rules applicable to staff (teaching or non-teaching) receiving Erasmus+ financial support also apply to zero-grant staff.

# **INCLUSION SUPPORT**

The Erasmus+ Programme aims at promoting equity and inclusion by facilitating access to participants with fewer opportunities. In order to make access to staff mobility as easy as possible, in line with the principles of the ECHE, HEIs must ensure equal and equitable access and opportunities to current and prospective participants from all backgrounds. This means including participants with fewer opportunities, such as participants with physical, mental and health related conditions.

Participants of such background, who are selected for Erasmus+ mobility within this Call, are entitled to apply for additional financial support called Inclusion support.

**Description/proof of status:** Participants with physical, mental or health related conditions that require extra financial support to allow their participation in the mobility and for accompanying persons (including costs related to travel and subsistence, if justified and as long as it is not covered through budget categories "travel support" and "individual support" for these participants).

<u>Real costs are financed</u> - the request must be submitted after the selection process and <u>before the start of a</u> <u>mobility activity</u>. The request must be justified by the applicant and approved by the Croatian National Agency for Mobility and EU Programmes.

Documents to be provided by the participant: family physician's or specialist doctor health certificate (original is mandatory, not older than 6 months) and the decision of the competent state institution/organization with the indicated degree (percentage) and type of of person's impairment (copy/scan of the document is acceptable).

Additional information about the application for inclusion support may be found in the Inclusion Support Form attached to this Call.

# **APPLICATION TO THE CALL**

Within the application process, all applicants need to prepare a **Mobility Agreement for Teaching** if applying for a teaching activity, or **Mobility Agreement for Training** if applying for a training activity.

Before applying for the Call, the applicant is obliged to contact teachers/employees/heads of departments, institutes, or offices at the host HEI and arrange the curriculum or work plan as well as the dates of their mobility. The submitted Mobility Agreement should be signed by the candidate, host institution and their home institution (for both STA and/or STT agreement). <u>The relevant Mobility Agreement document needs to be approved / signed by the receiving HEI's responsible person before the application to the Call.</u>

# An application without a signed Mobility Agreement from the host institution is considered invalid.

A proposed Mobility Agreement needs to be in line with a specific mobility flow and corresponding subject area (as stated in the Mobility Flow Plan). Proposed Mobility Agreements will be evaluated by the UNIN Committee for International Cooperation.

If approved for funding, changes in Mobility Agreements will not be allowed, however, it will be possible to change the dates of the mobility realization without prior approval. If changes to the approved Mobility Agreements occur with respect to realization of approved activities and objectives, each participant needs to report the changes to the UNIN Committee for International Cooperation for approval.

The extension of mobility will only be feasible if there are additional financial resources allocated. Alternatively, in a zero-grant status, i.e. provided that additional financial means are not available, the extension will be considered.

# **APPLICATION PROCEDURE**

Application procedures and Calls are announced on the University North web site:

https://www.unin.hr/category/erasmus-natjecaji/?l=en

# **APPLICATION DOCUMENTS:**

- 1. Application form
- 2. Mobility Agreement for Teaching / Mobility Agreement for Training signed by all beneficiaries!
- 3. Acceptance Letter of the Inviting HEI
- 4. Curriculum Vitae (Europass CV form)
- 5. Confirmation of employment status from the applicant's home institution (HEI)
- 6. Proof of citizenship (copy of passport, ID card, or certificate of nationality)
- 7. Inclusion support application form

All application documents shall be typed (not hand-written).

#### All application documents shall be prepared in the English language and duly signed where necessary.

Curriculum Vitae shall be prepared in the Europass form according to instructions and templates available at <a href="https://europass.cedefop.europa.eu/en/documents/curriculum-vitae">https://europass.cedefop.europa.eu/en/documents/curriculum-vitae</a>

Knowledge of foreign languages reported in the CV shall be based on the self-assessment with reference to the Common European Framework of Reference for Languages: <a href="http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr">http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr</a>

Complete application to the Call should be scanned / converted into one pdf document and submitted:

- <u>Electronically</u> to the email address <u>mobilnost@unin.hr</u>, with a note specifying outgoing/incoming mobilities of teaching and non-teaching staff within the Erasmus+ program KA171 Call Year 2024.
- <u>in person</u> to the IRO:

Department for Science, Artistic Work and International Cooperation

104 Brigade Street 3, UNIN1 building, 1st floor, Office 37, 42000 Varaždin

or <u>by registered mail</u> to the address:
University North
Department for Science, Artistic Work and International Cooperation

Jurja Križanića 31b, 42000 Varaždin

# APPLICATION DEADLINE is not fixed.

APPLICATION PERIOD is open until all available mobility places are reserved.

# Applications will be assessed individually by the University North Committee for International Cooperation, and the decision about each application will be published on the University North website and communicated in writing (by e-mail) to each applicant.

Incomplete applications will not be accepted for assessment by the University North Committee for International Cooperation.

# SELECTION PROCEDURE

All applications will be checked for formal eligibility criteria. All formally eligible applications will be evaluated by the University North Committee for International Cooperation.

The Committee for International Cooperation applies all rules determined by the European Commission for the Erasmus+ programme and by the Croatian National Agency.

The main evaluation criteria are as follows:

- Quality (academic excellence) of a proposed Mobility Agreement for Teaching or Mobility Agreement for Training,
- Mobility outcomes at personal and institutional level,
- Sustainability of cooperation,
- Dissemination of mobility results,
- Knowledge of English language (or other foreign language that will be the main language of communication within the mobility)

The Committee International Cooperation will publish the **selection results** on the web page of University North (**www.unin.hr**). Applicants whose mobility proposals will be refused for realization, shall be informed in writing about the reasons for refusal.

Number of applicants / participants that will be awarded financial support for realization of mobility activity within this Call, is determined by the Croatian National Agency, and presented in the Mobility Flow Plan. **Financial support will be awarded to the best-rated applications**. All other positively evaluated applications will be approved without financial support (so called zero-grant staff). In the status of zero – grant staff, all applicants will have to comply with all the rules and regulations set by the Erasmus+ programme, the Croatian National Agency and University North as the coordinating HEI.

In the case of multiple applications for the same position as specified by a particular Erasmus+ agreement, preference will be given to candidates whose home department/faculty initiated/signed the relevant Erasmus+ agreement and is specified in the Mobility Flow attached to this Call.

#### INSTRUCTION OF LEGAL REMEDY

All applicants can request an insight into the evaluation procedure and selection criteria within 8 days after public announcement of the selection results.

All applicants have a right to file a complaint against the selection results within 8 days after public announcement of the selection results.

Complaints shall be submitted to the Committee for International Cooperation (address: University North, 1 dr. Žarka Dolinara Sq, HR-48 000 Koprivnica, Croatia).

Complaints have to be prepared in writing in form of a letter, and submitted as .pdf document to the e-mail: **mobilnost@unin.hr**.

Applicants filing a complaint will receive a reply by the Committee for International Cooperaton within 14 days after the complaint receipt.

#### REALIZATION OF INCOMING AND OUTGOING MOBILITY

The rules and regulations for awarding financial support (grant) and the realization of mobility will be defined in a separate contract (grant agreement that each participant must sign with University North, as the coordinating HEI). By signing the grant agreement, each participant agrees to comply with Croatian laws and regulations, all applicable legal acts of University North, and all regulations set forth by the Erasmus+ program.

The Department for Science, Artistic Work and International Cooperation of University North (UNIN IRO) is in charge of the administration of all incoming and outgoing mobilities.

Contact details:

Department for Science, Artistic Work and International Cooperation

**University North** 

University centre Koprivnica

1 dr. Žarka Dolinara Sq,

HR-48000 Koprivnica, Croatia

University centre Varaždin

31b Jurja Križanića St.

HR-42000 Varaždin, Croatia

Phone: +385 42 493 380

e-mail: mobilnost@unin.hr

All applicants to this Call are advised to stay in contact with the above-mentioned office staff in order to prepare for their mobility well in advance - <u>at least 3 months for incoming mobility and one month for outgoing mobility</u> <u>activity.</u>

# Realization of INCOMING STAFF mobilities from partner HEIs to University North

#### **BEFORE ARRIVAL**

Each incoming participant is obliged to take care of their travel arrangements, accommodation, as well as stay at the host department of University North.

#### Health insurance

The beneficiary of financial support is required to possess a personal travel health insurance policy for the entire duration of their stay abroad at the host HEI.

#### Visa

The beneficiary of financial support is responsible for obtaining a visa for entering Croatia (if required) **before <u>arrival</u>**.

Overview of visa requirements: <u>https://mvep.gov.hr/services-for-citizens/consular-information-22802/stay-of-foreigners/granting-stay-in-croatia/22839.</u>

General information about preparation of stay in Croatia will be provided to each participant by the UNIN International Relations Office staff.

Participants are also advised to regulate their absence from the work place within the official travel order issued by the employer.

#### AFTER ARRIVAL

Within 2 working days, each incoming participant shall:

- Report the arrival to the nearest Police Department (if having private accommodation)
- o Obtain the Personal Identification Number in Croatia (so called OIB)
- o Activate personal (non-residential) bank account in any bank in Croatia
- Regulate personal health insurance (if not prepared in the home country before arrival)

\*send or hand-in all the above documents to the UNIN IRO staff

Each staff member will sign an individual grant agreement regulating the payment of the financial support towards the grant holder prior to arrival.

If not agreed otherwise, mobile staff member receives the financial support in full (100%) in EUR – paid to the non-residential bank account of a participant (active in any Croatian bank). Otherwise, financial support may be paid in two instalments (70% during the mobility and 30% after the mobility and after approval of the final report within the system Beneficiary Module). The payment model will be determined in the Grant Agreement.

#### Grant / scholarship is paid during the mobility (not before).

#### AFTER MOBILITY

Participants will be issued a certificate of attendance (Statement of Host Institution) by University North. Participants are obliged to submit the online final report in the Beneficiary Module system and to submit travel documents (tickets, boarding passes, copy of visa, etc.) to the UNIN IRO. The submission of the online EU survey after the mobility is considered obligatory to all mobile participating staff and is considered as a request for payment of the 2nd instalment of financial support, if one is due.

# Realization of OUTGOING mobilities from University North to partner HEI

# **BEFORE DEPARTURE**

Each outgoing mobility participant is obliged to take care of their travel arrangements, accommodation, as well as stay at the host university/faculty in a partner country.

# **Health insurance**

The beneficiary of financial support is required to possess a personal travel health insurance policy for the entire duration of their stay abroad at the host HEI.

# Visa

The beneficiary of financial support is responsible for obtaining a visa (if required) before arrival.

Overview of visa requirements: <u>https://mvep.gov.hr/services-for-citizens/consular-information-22802/visas-22807/visa-requirements-overview-22879/22879</u>

Before the commencement of mobility, the outgoing mobility participant will sign grant agreement with University North. The grant agreement outlines the total amount of financial support the outgoing participant will receive as well as the mutual rights and obligations between the mobility participant and University North. Zero-grant participants are also obliged to sign grant agreement, as they are subject to the same rules as staff members receiving Erasmus+ financial support.

Details necessary for grant agreement:

- o OIB
- o personal bank account active in any bank in Croatia
- o personal travel and health insurance valid during the entire stay abroad

Financial support will be paid to the participant's personal bank account in two instalments (70% before the mobility and 30% after the mobility and after approval of the final report within the system Beneficiary Module).

General information about mobility preparation will be provided to each participant by the UNIN IRO.

Participants are obliged to regulate their absence from the UNIN (employer) within the official travel order.

# AFTER MOBILITY

Staff who participated in mobility are required to do the following no later than 30 days after the end of the mobility period:

- Complete the European Commission's online mobility questionnaire: According to the planned end date of the mobility period, the Participant will receive an email to the address entered in the Agreement with the subject "Erasmus+ individual participant report request," containing a link to fill out the online questionnaire (final report) via the European Commission's application called Beneficiary Module. The Participant must complete the online questionnaire no later than 30 calendar days from the receipt of the email.
- In addition to completing the online questionnaire, the Participant must send a PDF file of the completed questionnaire and a statement from the foreign host institution (Statement of Host Institution) to mobilnost@unin.hr. This statement is a certificate completed by the foreign higher education institution, specifying the period of stay of the mobile person at the respective institution, i.e., the start and end dates of the activity (not the travel dates!) as planned in the Mobility Agreement.
- The Participant is also obliged to submit all travel documents (tickets, boarding passes, copy of visa, etc.) to the UNIN IRO.

Completing the online questionnaire (final report) and submitting the accompanying documentation will be considered the Participant's request for the disbursement of the remaining amount of financial support. Based

on the documentation mentioned above, the exact duration of the stay and the final amount of financial support will be determined.

# **FINAL REMARKS**

- University North is the coordinating institution for the stated project and is responsible for financial management and overall administration of all activities to be realized within this call.
- Partner University will accept the provisions of the Erasmus+ inter-institutional agreement if intending to support realization of mobilities of their staff.
- Financial supports are to be used by individual participants only for realization of mobility activity at the receiving HEI.
- Individual participants are required to organize their travel and accommodation and to obtain visa if necessary.
- Individual participants are required to regulate their travel and health insurance policy that must be valid during the whole mobility period. UNIN or partner HEI involved in this project cannot cover for any aspect of medical emergencies, damages or any other conditions imposed on individual participant while realizing the mobility.
- All financial supports to be paid to individual participants shall be regulated according to the Croatian law and regulations in force at the time of mobility realization.

# DISCLAIMER

University North, participating partner HEIs, Croatian National Agency (AMPEU) and the European Commission will not be held responsible for any damages caused to individual participants, including damages caused to third parties, which could emerge before, during or after the realization of activities financed by the EU funds.

# **OTHER**

By applying to the Call, candidates confirm that they are aware that University North, as the data controller, processes their personal data from the Application exclusively for the purpose of implementing the relevant Call, i.e., for the purpose of implementing Erasmus mobility, including the publication of their names on the list of selected/rejected candidates or on the waiting list, or on any subsequent lists if necessary, as well as the preparation and implementation of grant agreements and for the purpose of awarding financial support. By applying to the Call, candidates confirm that they are aware that the implementation of the Erasmus mobility process involves entering their personal data into the databases of University North, foreign partner institutions, the European Commission, the Agency for Mobility and EU Programs, the database of the Ministry of the Interior, and other institutions/public law bodies authorized to request and obtain data on Erasmus grant recipients for the purpose of mobility implementation. Furthermore, candidates are aware that their personal data will not be processed in a manner that is inconsistent with the stated purpose and the applicable provisions of European and national law.

# <u>CONTACT</u>

UNIN IR office	Erasmus+ Coordinator	E-mail
Department for Science, Artistic Work and International Cooperation	Vice-rector for scientific and artistic work and international cooperation Professor Anica Hunjet, PhD	anica.hunjet@unin.hr
	Erasmus+ coordinator Martina Rajič, mag. philol. angl. et. hisp.	<u>mobilnost@unin.hr</u>

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In Varaždin/Koprivnica, September 12, 2024